

Hawaii Energy Policy Forum - Governance Structure

- Adopted: May 31, 2005
- Revised: November 22 2006; and July 24, 2007; December 31 2012

I. Organizational Structure

A. General Membership:

- i. Members:
 - All members of the Forum
 - Ex-officio members¹
- ii. Roles & Responsibilities:
 - Provides input on overall policy and project direction
 - Represents views of respective stakeholder community(ies)
 - Provides networks and support in implementing the approved action plans/10 Point Plan
 - Supports Forum positions and testifies as appropriate
 - Actively participates in Forum activities, including but not limited to attendance at meetings and responding to vetting requests in a timely manner
 - Works collaboratively in a non-adversarial and collegial manner

B. Working Groups:

- i. Members:
 - Chairs and Vice-chairs of the Working Group
 - Other Forum members
- ii. Roles & Responsibilities:
 - Provides in-depth planning and analysis on major substantive priorities
 - Work products integrate into overall HEPF's 10 Point Action Plan
 - Includes outreach and communications activities
 - Working Groups address substantive areas:
 - Renewable Energy
 - Energy Efficiency/Conservation
 - Regulatory Reform
 - Hydrocarbon Future/Energy Security
 - Communication & Outreach
 - Transportation

¹ Ex Officio Members are all government (Federal, State, County) members. Although they are non-voting members, they may provide input on all Forum matters and otherwise participate as full Forum members.

C. Steering Committee:

- i. Members:
 - Co-Chairs of the Working Groups
 - Project Team

- ii. Roles & Responsibilities:
 - Ensures that work products achieve HEPF vision, mission, and the HEPF 10 Point Plan
 - Coordinates activities of the HEPF Working Groups
 - Provides information and input for outreach and communications activities
 - Submits issue and nominee proposals to Working Groups for vetting & reports to HEPF
 - Implements project priorities and activities in the interim between HEPF meetings
 - Works with HEPF project team to implement project goals

D. Project Team:

- i. Members:
 - UHM Social Sciences Public Policy Center (SSPPC)
 - Research Corporation of the University of Hawaii (RCUH)
 - UHM Hawaii Natural Energy Institute (HNEI)

- ii. Roles and Responsibilities:
 - Project Management
 - Neutral Convener
 - Policy and activities coordination and follow-up
 - Administrative and fiscal sponsors
 - Obtaining and administering grants and contracts to support the Forum's work

E. Steering Committee Members:

- i. Co-Chairs
 - Mike Hamnett
 - Sharon Moriwaki

- ii. Working Group Chairs and Vice-Chairs:
 - Renewable Energy: Warren Bollmeier & Leslie Cole-Brooks
 - Energy Efficiency/Conservation: Ray Starling & Darren Kimura
 - Regulatory Reform: Carl Freedman
 - Hydrocarbon Future: Lance Tanaka & Joe Boivin
 - Communication & Outreach: Jay Fidell, Peter Rosegg & Mitch Ewan
 - Transportation: Maria Tome & Laura Dierenfield